



**Shau Kei Wan  
Government Secondary School**

**Annual School Plan**

**2014/2015**

# Shau Kei Wan Government Secondary School

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# Shau Kei Wan Government Secondary School

## School Vision

We provide students with opportunities to strive for excellence in all aspects of life.

## School Mission

We strive to provide our students with a positive learning environment; with a moral, intellectual, physical, social and aesthetic education; to develop their potential; to prepare them for further education and encourage them to follow our school motto “VINCIT VERITAS” in the pursuit of truth, so that they become independent, confident, responsible and contributing citizens.

## Annual School Plan

### Major Concern 1: To develop students to become self-directed and independent learners

<b>Focus Area 1.1 : To enhance students' self-learning skills</b>					
<b>Strategies/Tasks</b>		<b>Time Scale</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>People responsible &amp; Resources required</b>
<b>1.1.1</b>	<p><b>To organise workshops/courses to enhance students' self-learning skills through sharing/peer learning</b></p> <ul style="list-style-type: none"> <li>● To organise school-based workshops for high-achievers or recommend them to enrolled in training courses outside school</li> <li>● To provide opportunities for participants to share their learning experiences with other students</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● High achievers are given extra opportunities to stretch their potential in different areas.</li> <li>● High achievers display the results of their learning and other students are able to learn from their peers.</li> <li>● Learning community is established.</li> </ul>	<ul style="list-style-type: none"> <li>● Post-programme feedback and survey</li> <li>● Feedback of organizers/ instructors/ teachers</li> <li>● Evaluation Report of Subject Department</li> <li>● Students' self-evaluation of learning</li> </ul>	<ul style="list-style-type: none"> <li>● DLG from EDB</li> <li>● School- based After-school Learning &amp; Support Programmes Grant</li> <li>● Outside resources</li> <li>● Teacher i/c of Enhancement &amp; Remedial Programme</li> <li>● Curriculum Review &amp; Planning Committee</li> <li>● KLA Coordinators &amp; HoDs</li> </ul>

<b>Focus Area 1.1 : To enhance students' self-learning skills</b>					
<b>Strategies/Tasks</b>		<b>Time Scale</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>People responsible &amp; Resources required</b>
<b>1.1.2</b>	<p><b>To provide opportunities for students to develop their generic skills in lessons</b></p> <p>Focused skills:</p> <p>S1-2: Communication, Collaboration and Information Technology</p> <p>S3-4: Problem-solving and Self-management</p> <p>S5-6: Critical Thinking and Study skills</p> <ul style="list-style-type: none"> <li>● To build up linkage between junior and senior forms in the acquisition of generic skills in departments</li> <li>● To note the acquisition of generic skills in different subject departments</li> <li>● To collaborate through cross-curricular project learning</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Class activities and cross-curricular projects are designed to help students develop different generic skills.</li> <li>● Students' generic skills are enhanced.</li> <li>● Sufficient high quality learning experiences are provided for students to develop high-order thinking.</li> </ul>	<ul style="list-style-type: none"> <li>● Students' performance and reflection</li> <li>● Evaluation Report of Subject Department</li> <li>● Students' self-evaluation of learning</li> </ul>	<ul style="list-style-type: none"> <li>● Curriculum Review &amp; Planning Committee</li> <li>● KLA Coordinators, HoDs &amp; subject teachers</li> </ul>

1.1.3	<p><b>To promote among students the habit of pre-lesson preparation</b></p> <ul style="list-style-type: none"> <li>● To design learning tasks aligning with the learning objectives for students to prepare before attending lessons</li> <li>● To follow-up on students' preparation work in lessons</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Students are motivated to take the initiative in learning.</li> <li>● Students form the habit of pre-lesson preparation.</li> <li>● Students share their preparation work for peer learning.</li> </ul>	<ul style="list-style-type: none"> <li>● Evaluation Report of Subject Department</li> <li>● Inspection of students' work</li> <li>● Students' self-evaluation of learning</li> </ul>	<ul style="list-style-type: none"> <li>● Curriculum Review &amp; Planning Committee</li> <li>● KLA Coordinators, HoDs &amp; subject teachers</li> </ul>
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**Focus Area 1.1 : To enhance students' self-learning skills**

Strategies/Tasks	Time Scale	Success Criteria	Evaluation	People responsible & Resources required
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<p><b>1.14 To provide more opportunities for sharing among teachers on teaching strategies refinement for developing students' self-learning skills</b></p> <p>Sharing focus areas:</p> <ol style="list-style-type: none"> <li>1. Design of pre-lesson preparation tasks</li> <li>2. Use of e-class in classroom teaching</li> <li>3. Developing questioning techniques to encourage high-order thinking</li> <li>4. Catering for learner diversity</li> </ol> <ul style="list-style-type: none"> <li>● Collaborative lesson preparation (CLP)</li> <li>● Presentation/sharing of good teaching models among department and KLA members</li> <li>● Peer lesson observation</li> <li>● Sharing sessions with teachers from other schools or professionals on Staff Development Day or seminars/workshops organised by outside bodies</li> </ul>	<p>2014/15 School Year</p>	<ul style="list-style-type: none"> <li>● Teachers make good use of the CLP sessions in presenting, sharing and reflecting on good teaching models.</li> <li>● Effective learning and teaching strategies are identified, shared and practised by subject teachers.</li> </ul>	<ul style="list-style-type: none"> <li>● Evaluation Report of Subject Department</li> <li>● Record of CLP sessions</li> <li>● Record of Lesson observation/Peer lesson observation</li> <li>● Evaluation on Staff Development Day</li> </ul>	<ul style="list-style-type: none"> <li>● Timetabling Team to plan the schedule for CLP</li> <li>● Principal, Assistant Principals, KLA Coordinators &amp; HoDs to nominate teachers having good teaching performance or attending seminars outside to share with their KLA or department members</li> <li>● HoDs to keep CLP Record</li> <li>● Staff Development Committee</li> </ul>
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<b>Focus Area 1.2 : To encourage students to acquire knowledge through IT-learning</b>					
<b>Strategies/Tasks</b>		<b>Time Scale</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>People responsible &amp; Resources required</b>
<b>1.2.1</b>	<p><b>To maximize the use of e-class resources</b></p> <ul style="list-style-type: none"> <li>● To update e-resources banks for learning and teaching materials</li> <li>● To promote interactive learning to encourage sharing of knowledge and collaborative work</li> <li>● To integrate the use of e-class in class learning activities</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Teachers and students make good use of the e-classes.</li> <li>● The systematic and user-friendly e-class framework facilitates learning and teaching.</li> <li>● Student-centred learning is enhanced.</li> </ul>	<ul style="list-style-type: none"> <li>● Evaluation Reports of Subject Department &amp; Reading-to-Learn Team</li> <li>● Feedback from Functional Teams</li> <li>● Students' self-evaluation of learning</li> </ul>	<ul style="list-style-type: none"> <li>● IT &amp; Intranet Team</li> <li>● Reading-to-Learn Team &amp; Functional Teams concerned</li> <li>● Curriculum Review &amp; Planning Committee</li> <li>● KLA Coordinators, HoDs &amp; subject teachers</li> </ul>
<b>1.2.2</b>	<p><b>To set up more e-forums for peer learning</b></p> <ul style="list-style-type: none"> <li>● To set up e-forums on subject-based topics and ad hoc issues by extending from the core subject departments to elective subject departments</li> <li>● To integrate the use of e-forum in class learning</li> <li>● To encourage students to post responses or reflections on their learning experiences</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Students' motivation in learning is raised through peer learning and sharing.</li> <li>● Interactive learning and exchange of ideas among teachers and students are facilitated and enhanced.</li> </ul>	<ul style="list-style-type: none"> <li>● Evaluation Reports of Subject Department</li> <li>● Feedback and participation of teachers and students</li> <li>● Students' self-evaluation of learning</li> </ul>	<ul style="list-style-type: none"> <li>● IT &amp; Intranet Team</li> <li>● HoDs &amp; subject teachers</li> </ul>

**Programme Team:** Miss HUI Kwai Yin (i/c), Miss LO Lai Wah (Deputy i/c), Ms CHOW Lam Lam (Deputy i/c), Ms CHEUNG Yin (Deputy i/c), Panel Heads of Subject Departments



**Major Concern 2: To equip students with life-planning skills and help them to actualize their career goals**

<b>Focus Area 2.1: Students understand the importance of goal setting and are able to draw up their personal development plan</b>					
	<b>Strategies/Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>People responsible &amp; Resources required</b>
2.1.1	<p>Programmes will be held to support students with life planning and inculcate in them a sense of continuous development in life in the following areas:</p> <ul style="list-style-type: none"> <li>- Setting and reviewing goals</li> <li>- Self understanding</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Students show an understanding of the concept of life planning by incorporating their goals in their target-setting plans.</li> <li>● Students show an understanding of own self.</li> </ul>	<ul style="list-style-type: none"> <li>● Post-programme reflection and survey</li> <li>● Feedback from organisers and teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Team members of Major Concern 2</li> <li>● All teachers and students</li> <li>● Career and Life Planning Grant</li> </ul>

**Focus Area 2.1: Students understand the importance of goal setting and are able to draw up their personal development plan**

2.1.2	<p>Students will be encouraged, as well as parents' support sought, to foster a balanced development through 'One Sport, One Art, One Service' Scheme</p> <ul style="list-style-type: none"> <li>- 'One Sport, One Art, One Service' Scheme spans three years starting from the 2012-2013 cohort of S1 students. S1 students are required to join one uniformed team throughout their first secondary school year so as to cultivate their self-discipline, perseverance, responsibility and commitment as well as a sense of belonging to the school. (Uniformed teams include Boy Scouts, Girl Guides, Hong Kong Air Cadet Corps and Red Cross Youth Unit)</li> <li>- The S1 students (when promoted to Secondary Two) are engaged in physical development programmes to develop their physical competence in their second school year.</li> <li>- The S2 students (when promoted to Secondary Three) are encouraged to commit themselves in different aesthetic development programmes in their third school year. These programmes aim to nurture students aesthetic development and sensitivity, as well as develop generic skills and cultivate positive attitudes and values. (Art includes music, visual arts, drama, dance, photography, video production and stage management.)</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Students are engaged in the activities.</li> <li>● New skills and knowledge are acquired.</li> <li>● Better physical fitness is observed.</li> <li>● Positive values and attitudes in students are established.</li> <li>● Generic skills are acquired by students.</li> </ul>	<ul style="list-style-type: none"> <li>● Feedback from participants</li> <li>● Feedback from tutors, instructors and teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Teachers of P.E., Music and Visual Arts</li> <li>● Teachers i/c of uniformed teams including Boy Scouts, Girl Guides, Hong Kong Air Cadet Corps, Junior Police Call and Red Cross Youth Unit</li> <li>● Instructors of related training courses</li> <li>● Venues for holding various activities</li> </ul>
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**Focus Area 2.2: Provided with more exposure and information on their studies / careers, students are able to actualise their goals**

	<b>Strategies/Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>People responsible &amp; Resources required</b>
2.2.1	<p>Easy access to related career information will be provided for students</p> <p>a) Careers-related information will be disseminated through the following channels</p> <ul style="list-style-type: none"> <li>- Careers Display Board</li> <li>- Careers webpage accessible on the school website</li> <li>- Careers Resource Corner in School Library</li> <li>- Careers Library on 3/F, west block</li> <li>- School Intranet</li> </ul> <p>and through Careers Ambassadors making announcements in morning assemblies or in their own class.</p> <p>b) Careers Ambassadors are provided with training to facilitate information exchange.</p>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Students have easy access to up-to-date careers-related information can reach students readily.</li> </ul>	<ul style="list-style-type: none"> <li>● Records of students' visits to the School Library and Careers Library</li> <li>● Feedback from Careers Teachers, School Librarian and Careers Ambassadors</li> </ul>	<ul style="list-style-type: none"> <li>● Teachers of Career and Life Planning Team</li> <li>● Careers Ambassadors</li> <li>● School Librarian</li> <li>● IT Technician</li> </ul>

**Focus Area 2.2: Provided with more exposure and information on their studies / careers, students are able to actualise their goals**

2.2.2	<p>Careers-related learning activities will be organised to arouse students' awareness of careers planning.</p> <p>a) Careers Day will be held to familiarise S6 students with different options for further education under the New Senior Secondary Curriculum and help them explore their orientation for further studies and careers aspirations.</p> <p>b) Talks and experience-sharing with alumni and / or professionals will be held to increase students' exposure to the changing demands of the working world and the essential qualities for success.</p> <p>c) Workplace visits to different professions / job shadowing programmes will be arranged to allow students a close-up look at the real world of work.</p>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Students develop an awareness of career planning.</li> <li>● Students show active participation.</li> <li>● Students give positive feedback.</li> <li>● Teachers give positive feedback.</li> </ul>	<ul style="list-style-type: none"> <li>● Survey on students' participation and feedback about the activity</li> <li>● Discussion with participants, supporting outside bodies and teachers-in-charge of the activity</li> <li>● Observation from Careers Teachers and Class Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Teachers of Career and Life Planning Team</li> <li>● Careers Ambassadors</li> <li>● Community Sources</li> <li>● Alumni</li> <li>● Class Teachers</li> <li>● Career and Life Planning Grant</li> </ul>
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**Programme Team:** Ms Lee Ming Yee (i/c), Mrs. Chan Leung Chui Ha (Deputy i/c), Mr. Man Lec San (Deputy i/c), Ms Chow Sin Yung, Ms Ho Wai Chu, Mr. Lee Yuen Hing

### Major Concern 3: To foster among students a positive and healthy lifestyle

Focus 3.1: Students are trained in the core values (perseverance, respecting others, care for others, responsibility, commitment and integrity) to become contributing members to their family, community and the world					
Strategies/Tasks		Time Scale	Success Criteria	Evaluation	People responsible & Resources required
3.1.1	<p>Well-structured and diversified programmes like speeches, talks, exhibitions, inter-class competitions etc to cultivate positive values will be launched in LWL periods.</p> <p>透過不同組別統整及規劃「立己達人」多元化班際、社際聯營課堂學習活動，培養學生正面的價值觀和態度，為學生提供一個整全的學習經歷。學習活動包括：</p> <ul style="list-style-type: none"> <li>●「班際盃」比賽：主題—「修身至善」，培養學生在社群之「責任感」及「承擔精神」</li> <li>●全年度三次班際比賽：「修身至善座右銘」比賽（上學期）、秩序比賽（下學期）、「公民德育講場」比賽（全年度）</li> <li>●透過「生命教育課」多元化學習活動，培育學生的「堅毅」、「尊重他人」、「責任感」、「公民身份認同」、「承擔精神」、「關愛」和「誠信」，裝備學生持守正面的價值觀和積極的健康生活態度，對「個人」、「家庭」、「社群」和「世界」作出貢獻。</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>●學生投入班際及社際比賽</li> <li>●60%以上學生在活動問卷中評估結果正面</li> <li>●學生投入課堂學習</li> <li>●50%以上學生在問卷中評估</li> </ul>	<ul style="list-style-type: none"> <li>●觀察學生學習活動表現</li> <li>●活動問卷</li> <li>●觀察學生課堂學習表現</li> <li>●問卷調查</li> </ul>	<p>德育及公民教育組、訓導組、健康及性教育組、視藝科</p> <p>德育及公民教育組、健康及性教育組、訓導組、輔導組、升學及就業輔導組、環保教育組</p>
3.1.2	<p>Learning activities for students to foster core values and strengthen civic consciousness will be organised by the MCE Committee and other subjects / teams.</p> <p>德育及公民教育組與相關學科及小組協辦學習活動，提升學生正面價值觀，加強公民意識。</p>	2014/15 School Year	<ul style="list-style-type: none"> <li>●活動跟進報告能總結學習成果</li> </ul>	<ul style="list-style-type: none"> <li>●活動跟進分享及報告</li> </ul>	<p>德育及公民教育組、中文科、通識科、視藝科、中史科、社會服務組</p>

### Focus 3.2: Students develop a healthy lifestyle and pay heed to problems that affect their learning

Strategies/Tasks		Time Scale	Success Criteria	Evaluation	People responsible & Resources required
3.2.1	<p>A variety of programmes like talks, seminars, workshops and forums on addiction, bullying and good learning attitude will be organized for parents and students.</p> <ul style="list-style-type: none"> <li>● A variety of programmes on healthy lifestyle and good attitude will be organised for students.</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● At least 60% of students are more aware of the effect of healthy lifestyle and the importance of good attitude</li> </ul>	<ul style="list-style-type: none"> <li>● Students' Survey</li> </ul>	Health and Sex Education Team
3.2.2	<p>In collaboration with Tung Wah Group of Hospitals CROSS Centre, the Healthy School Programme (Let's Shine) will be launched.</p> <ul style="list-style-type: none"> <li>● Briefing sessions will be conducted for teachers, parents and students respectively.</li> <li>● Diversified programmes for the development of a healthy lifestyle will be organized for students by various whole-person development teams.</li> </ul>	2014/15 School Year	<ul style="list-style-type: none"> <li>● Stakeholders of the school including teachers, parents and students are well informed of the Programme through the briefing sessions.</li> <li>● The programmes are carried out as scheduled.</li> </ul>	<ul style="list-style-type: none"> <li>● Feedback from CROSS</li> <li>● Feedback from whole-person development teams involved</li> </ul>	Healthy School Programme Team

#### Budget :

	Items	Budgeted cost
1	Prizes and trophies	\$ 2,000
2	Paper for printing certificates and cards	\$ 3,000
3	Fees for Guest Speakers	\$ 3,000
<b>Total :</b>		<b>\$ 8,000</b>

#### Programme Team:

Ms HO Yuet-wah, Eva (i/c), Ms LEUNG Shuk-yuen (Deputy i/c), Ms LEE Sau Han (Deputy i/c), Ms CHAN Ching-han, Queenie (Deputy i/c), Mrs. WONG CHENG Yuk-wan, Wendy, Ms CHOW Sin-yung, Ms LEE Ming-yee, Regina, Ms TSE Shuk-yin, Agnes, Ms CHEUNG Chak-lam.

**Shau Kei Wan Government Secondary School**  
**Proposed Provision of School-based Grant under the After-school Learning and Support Programme**  
**Annual Plan (2014-15)**

Target Group: 1. Students in receipt of the CSSA and full grant under the SFAS  
 2. Disadvantaged students identified by the school under the 25% discretionary quota

Estimated Allocation for 2014-15: \$90,000 (\$600×150 students)

<b>Funded Programme / Activity</b>	<b>Objective(s) of the Programme / Activity</b>	<b>Success Criteria</b>	<b>Mode of Evaluation</b>	<b>Period / Date of Activity</b>	<b>Estimated Expenditure</b>
1. Support Classes	- To support under achieving and mediocre students to make progress in their academic performances	- Students show improvement in their examination results.	- Students' examination results - Post programme survey - scrutiny of the attendance record	Oct to Dec 2014  Mar to May 2015  Jul to Aug 2015	\$40,000
2. Training Programmes e.g. personal empowerment and leadership training programmes, music, sports and community service training and activities	- To provide opportunities for students to develop life-long learning capabilities, self-esteem, personal, interpersonal and social skills  - To provide students with life-wide learning experience outside the classroom	- Students are more confident and have developed better self-image, skills and abilities concerned.  - Students' post-programme sharing that they have acquired the capabilities and skills stated in the programme objectives.	- Students' post-programme evaluation and reflection - Teachers' observation of students' performance	Sept 2014 to June 2015  Jul to Aug 2015	\$25,000
3. School outings, field trips, study tours, competitions and exchange programmes					\$25,000
<b>Total</b>					<b>\$90,000</b>

**Shau Kei Wan Government Secondary School**  
**Proposed use of Government Funds**  
**2014-2015**

**1. Capacity Enhancement Grant (CEG) \$537,792**

	Description	Expenditure	Balance
	Allocation for 9/2014 - 8/2015 = \$537,792		537,792
1	1 Teaching Assistant (English) 9/2014 - 8/2015 (Salary & MPF) \$(13,170+659)x12months = \$165,948	165,948	371,844
2	1 TSSOI 9/2014 - 8/2015 (Salary & MPF) \$(13,300+\$665)x12months = \$167,580	167,580	204,264
3	1 Teaching Assistant (Humanities) 9/2014 - 8/2015 (Salary & MPF) \$(13,170+659)x12months = \$165,948	165,948	38,316
4	Training Programmes for students' whole-person development	38,316	0

**2. Teacher Relief Grant (TRG) \$178,500**

	Description	Expenditure	Balance
	Financial Year 4/2013 - 3/2014 (Surplus) = \$298,386		298,386
	Allocation for 9/2014 - 8/2015 = \$178,500		476,886
1	Expenses for Supply Teachers \$140,000	140,000	336,886
2	1 General Clerk 4/2014 - 8/2014 (Salary & MPF) (\$10,175+\$509)x5months = \$53,420	53,420	283,466
3	1 General Clerk 9/2014 - 8/2015 (Salary & MPF) (\$10,175+\$509)x12months = \$128,208	128,208	155,258
4	1 Teaching Assistant (Humanities) 4/2014 - 8/2014 (Salary & MPF) (\$13,170+\$659)x5months = \$69,145	69,145	86,113



**Shau Kei Wan Government Secondary School**  
**Proposed use of Government Funds**  
**2014-2015**

**3. Senior Secondary Curriculum Support**  
**Grant (SSCSG) \$741,510**

	Description	Expenditure	Balance
	Allocation for 9/2014 - 8/2015 = \$741,510		741,510
1	1 Temporary Graduate Teacher 9/2014 - 8/2015 (Salary & MPF) \$(31,200+1,250)x12months = \$389,400	389,400	352,110
2	0.5 Temporary CM Teacher (D&T) 9/2014 - 8/2015 (Salary & MPF) \$(18,813+941)x12months = \$237,048	237,048	115,062

**4. Extra Senior Secondary Curriculum Support**  
**Grant (ESSCSG) \$250,000**

	Description	Expenditure	Balance
	Financial Year 4/2013 - 3/2014(Surplus) = \$169,231		169,231
	Allocation for 9/2014 - 8/2015 = \$250,000		419,231
1	1 Temporary Graduate Teacher 4/2014 - 8/2014 (Salary & MPF) \$(26,985+1,250)x5months = \$141,175	141,175	278,056
2	1 Temporary Graduate Teacher 9/2014 - 8/2015 (Salary & MPF) \$(28,315+1,250)x12months = \$354,780	354,780	-76,724
	Deficit charged under TRG	-76,724	0

**5. Composite IT Grant (CITG) \$392,943**

	Description	Expenditure	Balance
	Allocation for 9/2014 - 8/2015 = \$392,943		392,943
1	1 TSSO1 9/2014 - 8/2015 (Salary & MPF) \$(13,300+665)x12months = \$167,580	167,580	225,363
2	Hardware & maintenance & repair	225,363	0

**Shau Kei Wan Government Secondary School**  
**Proposed use of Government Funds**  
**2014-2015**

**6. Learning Support Grant-GSS \$187,200**

	Description	Expenditure	Balance
	Allocation for 9/2014 - 8/2015 = \$187,200		187,200
1	1 Teaching Assistant (SEN) 9/2014 - 8/2015 (Salary & MPF) \$(13,170+659)x12months = \$165,948	165,948	21,252

**7. School-based After-school Learning & Support Programmes (SBG) for 2014/15 school year \$90,000**

	Description	Expenditure	Balance
	Allocation for 9/2014 - 8/2015 = \$90,000		90,000
1	Support classes	40,000	50,000
2	Training programmes	25,000	25,000
3	School outings, field trips, study tours, exchange programmes.	25,000	0

**8. Diversity Learning Grant (DLG)**

**Other Programmes (from 2009-10 to 2012-14 school year) \$104,998**

	Description	Expenditure	Balance
	Allocation for 9/2014 - 8/2015 = \$104,998		104,998
1	School-based enrichment Training Programmes, such as Workshop on effective communication and interviewing skills	30,000	74,998
2	School-based Training Programmes for competitions	20,000	54,998
3	Study Tours	30,000	24,998
4	Off-site gifted education programmes / workshops / courses	24,998	0

**Shau Kei Wan Government Secondary School**

**Proposed use of Government Funds**

**2014-2015**

**9. Moral and National Education Support Grant**

**\$241,686**

	Description	Expenditure	Balance
	Surplus amount carried forward as at 31/3/2014		241,686
1	1 Teaching Assistant (Chinese) 4/2014 - 8/2014 (Salary & MPF) (\$13,170+\$659)x5months = \$69,145	69,145	172,541
2	1 Teaching Assistant (Chinese) 9/2014 - 8/2015 (Salary & MPF) \$(13,170+659)x12months = \$165,948	165,948	6,593

**10. Grant for Career and Life Planning \$494,340**

	Description	Expenditure	Balance
	Allocation for 9/2014 - 8/2015 = \$494,340		494,340
1	1 Temporary CM Teacher 9/2014 - 8/2015 (Salary & MPF) \$(25,685+1,250)x12months = \$323,220	323,220	171,120
2	Programmes/workshop/course for Career and Life Planning	171,120	0